

MEETING MINUTES

Project Name: IPRS	Doc. Version No: 1.0	Status: Final
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Meeting Name: IPRS Core Team Meeting
Facilitator: Eric Johnson, DMH
Scribe: Jamie Herubin
Date: 6/29/05
Time: 10 - 11 a.m.
Location: Hargrove, Conference Room A

IPRS Core Team Attendees:

X Sharlene Bryant
 X Cathy Bennett
 X Cheryl McQueen
 X Shannon Johnson
 Gary Imes
 Joyce Sims
 X Paul Carr
 X Rick Debell
 X Thelma Hayter
 X Eric Johnson

Others:

Tim Sullivan
 X Myran Harris
 Sandy Flores
 Sara Parks
 X Mike Frost
 X Linda Smith
 Ron Oldham
 Carlisa Stallings
 X Jamie Herubin

X Alamance-Caswell
 X Albemarle
 X Catawba
 X Centerpoint
 X Crossroads
 X Cumberland
 X Durham
 X Eastpointe
 Edgecombe-Nash
 Foothills
 Guilford
 X Johnston
 Lee-Harnett
 Mecklenburg
 X Neuse
 X New River

X Onslow
 OPC
 X Pathways
 X Pitt
 Riverstone
 X Roanoke-Chowan
 X Rockingham
 X Sandhills/Randolph
 X SE Center
 X SE Regional
 X Smoky Mountain
 X Tideland
 X VGFW
 X Wake
 X Western Highlands
 X Wilson-Greene

Agenda:

Item No.	Topics
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| 1. | Division and EDS Review
Upcoming checkwrites: July 1 (First CW of '05/'06), 8, 15, 22
Update Medicaid Issues
BugCentral Status
Key CSRs
Operations Support - File Maintenance, Security, Help Desk
Area Programs joining this week |
| 2. | Area Programs
Roll call

Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.

Upcoming checkwrite (cut-off dates) – July 1 (First CW of '05/'06), 8, 15, 22

Reminder: Adjustments sent in (after 06/17 for '04-'05 claims) will be placed into the 1993 accounts

Reminder: CDECI end-dated 06-30-05; (YP610 will be paid under "ADSN" and "CDSN")

IPRS Questions or Concerns

DMA Direct Provider Enrollment Questions – A. Floyd/ P. Horrell

MMIS Updates - Tim Sullivan & Shannon Johnson

Medicaid Questions or Concerns

Roll Call Updates; Other Questions

DMH and/or EDS concluding remarks. |

Next Meeting: July 6, 2005

For assistance with IPRS claims, adjustments, R2Web, accessing application, etc., call the IPRS Help Desk – 1-800-688-6696, ext 53355, M-F, 8 a.m.-4:30 p.m., excluding holidays.

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No. Topics

1. Upcoming Checkwrites (cut-off dates) - July 1 (First CW of '05/'06), 8, 15, 22

- C: Cheryl - Budgets have been loaded to spreadsheet.
- Q: Cheryl - Regarding Alamance-Caswell and Rockingham merger, how should we proceed when merger agreement has not been signed?
- R: Thelma - Gary Imes asking Philip Hoffman on 6/29/05. All APs should be submitting new TPAs when merging. Need to make sure that the new names are correct and in place.
- C: Eric - Spoke with a gentleman from Rockingham who said that he was going to talk with Liza regarding the merger.
- C: Jamie - passed out sheet of info regarding the mergers and what info is still needed.
- R: Cheryl - Clarified points on the sheet regarding the Sandhills-Randolph and Lee-Harnett merger. As far as IPRS is concerned, the two APs are merging and will be receiving one EFT.
- C: Paul - We will need a new TPA for the new 5 County provider entity and will need to update the electronic TPA for the Sandhills-Randolph and Lee-Harnett merger.
- Q: Paul - Will VGFW and Riverstone claims be coming in with the 3404923 provider number?
- A: Cheryl - Yes, but the Riverstone Provider Number is not yet terminated. Cheryl will change the Provider name for 3404923 to 5 County MH in the P1 browser screen.
- C: Cheryl - Wilson-Greene and Edgcombe-Nash are not merging in IPRS right now. The one check mentioned by Marie Kelley applies to non-IPRS payments. Also, Tideland and Roanoke-Chowan are not merging.
- C: Jamie - will email out a copy of the merger information sheet once all updates and needed info is obtained.

1. Tim Sullivan & Shannon Johnson

- C: Paul - On behalf of Tim Sullivan, will be asking the APs during the call to submit examples of the T1017 HE denying in Medicaid for 3rd Party.
- C: Sharlene - IPRS is researching a matter with Pathways regarding EOB 68. The provider will need to bill Medicaid first. IPRS is also researching a difference between the electronic and paper RAs for Pathways.

Paul, Myran, Cheryl, Shannon - discussion was held regarding the payment of claims in Medicaid when the F2 (Medicare Override) Stamp is set. Shannon is going to research the issue and follow-up with DMH.

2. Bug Central Status

Cathy - 1 bug is awaiting customer review. Cheryl has it on her list to review.

3. Key CSRs

Will be discussed in the CSR meeting after Core Team.

4. Operations Support - File Maintenance, Security, Help Desk

Nothing to report for File Maintenance, Security or Help Desk .

ADMINISTRATION NOTES (10 a.m. DIVISION AND EDS REVIEW)

Item No.	Topics
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Open Discussion

Q: Cheryl – When does the Fiscal Year-End job run?

A: Cathy – Tomorrow, June 30.

C: Cheryl – New definition for ASHMT needs to be in place by July 1. There are no changes to the Benefit Package, just text changes. Sent clarifying email to make sure that no File Maintenance changes are needed.

Q: Linda – No name changes?

A: Cheryl – None.

Q: Paul – Asked Myran to confirm the IPRS fax number.

A: Myran – (919) 816-3299

Q: Eric – Has issues dialing some direct numbers at EDS.

A: Shannon – some external numbers have a 4 as the first number of the extension instead of a 3.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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1. **Roll Call** (See page 1 for meeting AP participants)
2. Please mute phones or refrain from excess activity to help with communications. Please state your name and which Area Program you are from when you ask a question or state a problem so that we can be sure we know who to follow up with on the issue.
3. **Upcoming checkwrite (cut-off dates)**
July 1 (First CW of '05/'06), 8, 15, 22
4. **Agenda items**
Eric – Reminder that any FY 04-05 adjustments sent in after 6/17/05 will be placed in the 1993 Accounts.
C: Thelma – No need to send in adjustments for last fiscal year.

Eric – Another reminder that the CDECI pop group is end-dated for 6/30/2005. Any claims for procedure code YP610 will be paid under the ADSN and CDSN pop groups.

IPRS Questions or Concerns

Q: Sharon Stanley (Western Highlands) – will recoupments for Retro-Medicaid and combined client records

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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go to the 1993 Accounts?

A: Cheryl – Yes, they will hit the 1993 Accounts.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)

Item No.	Topics
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Q: Carol Minor (Pitt) – Question regarding the IPDR2551 Report's Header and Detail EOB columns.

A: Eric – these are two EOB codes – one on the header and one on the detail.

C: Cheryl – Either one will be populated on the RA, but usually not both.

Q: Carol (Pitt) – Inquiring on any response to her email that included 5 questions. One was regarding the 8 Minute Rule vs. 15 Minute Rule. Another question concerned TPL.

A: Cheryl – DMH received and the majority of the questions are Medicaid-related. DMH will forward them to Medicaid for a response. IPRS does not do TPL edits.

C: Rick – For any services shared with Medicaid, the rounding rules are the same. If the procedure code is one for IPRS-only, if the service provided lasted 8 minutes, you could round up to 15 minutes.

Q: Libby (Eastpointe) – Clarification question regarding adjustments. For May/June 2005 claims paid in July, if an adjustment is made, will it go to the 1993 accounts?

A: Cheryl – The money will not go back to the 1993 Accounts. It will be placed in the current budget.

Q: Cathy (Smoky Mountain) – When will the IPRS Home Page be updated with target populations.

A: Cheryl – Just received one change for ASHMT. A notification will be sent out when the update has been made.

Q: Kim George (Neuse) – What matrix will be updated?

A: Cheryl – Adult matrix will be updated. Others will not be.

Direct Provider Enrollment Questions

Q: Question regarding the Browser Screen changes for DPE.

A: Mike – Going through the final modifications and testing phase now. Will send notification when complete.

Q: Jeanna Lauffenburger (Catawba) – When will the LMAs be told their IPRS-only Group Provider #'s?

A: Thelma – Has an email out to Pamela Horrell to make sure that the numbers work with the new changes.

Q: Beth (Pathways) – Did not receive alert to start third party case management override. Will they get it?

A: Paul – This is still in the works. LMAs will be notified when finalized.

C: Paul – Regarding Third Party, Tim Sullivan wanted to request examples from the LMAs of instances where the T1017 HE was denying in Medicaid for Third Party for use in testing. Can any LMA provide examples?

R: Beth – Will fax some examples over.

Q: Angela (Sandhills) – Email was supposed to have been sent out regarding IPVR0551 report. When will it be sent out?

A: Cheryl – The notification of the IPVR0551 was sent out last week in a User Alert. It will be updated to include type 020 with any specialty and the 069/049 combination.

Q: Janet (Johnston) – How often is the report published?

A: Cheryl – Daily.

ADMINISTRATION NOTES (10:30 a.m. AREA PROGRAMS CONFERENCE CALL)**Item
No. Topics**MMIS Updates - Tim Sullivan & Shannon Johnson

Q: Sharlene (Albemarle) – Receiving a lot of duplicate payments from Medicaid.
 A: Shannon – Tim had asked for examples to be sent to Shannon, but she had not yet received any.
 R: Sharlene – Will send them in.
 C: Carol (Pitt) – Sent in some examples as well.
 A: Shannon – Instructed Carol to fax over her examples again.

Medicaid Questions or Concerns

Q: Carol (Pitt) – Just had the questions that were sent in an email as mentioned earlier.
 A: Cheryl – As an FYI, a faster response can be received by calling Provider Relations or Carol Robertson directly.
 R: Carol – Tried to call, but not successful. Will email Carol Robertson and copy Carolyn Wiser.

 Q: Kim (Durham) – Receiving EOB 11 when looking an element up in SIPS (no dates). How can this be fixed?
 A: Shannon – Must be fixed through the Department of Social Services.

 Q: Sandy (Alamance) – Directed question to Rick DeBell regarding when they will they be getting checks for emergency services.
 A: Rick – Directed Sandy to call Christie or Kent Woodson to check on this.

5. Updates to Roll Call**6. DMH and/or EDS Concluding Remarks**

None.

Action Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
None						

Issue Items

Item No.	Open Date	Description	Assigned To	Comments	Status	Target Date
None						